



**CSC-CO BIDS AND AWARDS COMMITTEE (BAC)**

**RECOMMENDING THE AWARD OF CONTRACT TO AZAFRAN CATERING SERVICES FOR THE PROCUREMENT OF MEALS FOR THE CONDUCT OF PUBLIC RESOURCE MANAGEMENT COURSE (FINANCIAL AND PROCUREMENT) AND CONDUCT OF ORIENTATION AND UPDATES OF REPUBLIC ACT NO. 9184 UNDER ABSTRACT OF QUOTATIONS NO. 2023-092 - NEGOTIATED PROCUREMENT – SMALL VALUE PROCUREMENT (NP-SVP)**

**BAC RESOLUTION No. 2023-092 (AMP)**

**WHEREAS**, the Civil Service Commission – Office for Financial and Assets Management – Office for Financial and Assets Management (CSC-OFAM) submitted Purchase Request (PR) which was later numbered by OFAM-Procurement Management Division (OFAM-PMD) with PR No. 2023-05-0672 for the **Procurement of Meals for the conduct of Public Resource management course (Financial and Procurement) and Conduct of Orientation and Updates of Republic Act No. 9184** under mode of procurement **Negotiated Procurement – Small Value Procurement (NP-SVP)** with an Approved Budget for the Contract (ABC) amounting to One Hundred Two Thousand Four Hundred Pesos (PhP102,400.00). The 2023 approved Annual Procurement Plan (APP), Certificate of Availability of Funds Nos.2023-05-090 & 2023-05-091 and Activity Proposal are likewise submitted. Copies of the said PR, Activity Proposal, CAF and 2023 APP are attached and marked as **Annexes “A”, “B”, “C” and “D”** respectively, and are made as integral parts hereof;

**WHEREAS**, under the NP-SVP of Annex “H” of the 2016 Revised Implementing Rules and Regulations (RIRR) of Republic Act No. 9184 or the Government Procurement Reform Act reads: *“The BAC shall prepare and send RFQs/RFPs to at least three (3) suppliers, contractors or consultants of known qualifications. This, notwithstanding, those who responded through any of the required postings shall be allowed to participate. Receipt of at least one (1) quotation is sufficient to proceed with the evaluation thereof;*

**WHEREAS**, the CSC Bids and Awards Committee (BAC), through the BAC Secretariat posted a Request for Quotation (RFQ) No. 2023-092 NP-SVP at the Philippine Government Electronic Procurement System (PhilGEPS), CSC Website and conspicuous places within CSC premises starting 25 May 2023. The RFQ and proof of postings are attached and marked as **Annexes “E”, “F”, “G” and “H”** respectively, and are made as integral parts hereof;

**WHEREAS**, a Supplemental Bid Bulletin was posted and issued to all prospective bidder to announce the changes in the specification, particularly in the provision of tables and chairs, instead of Caterer, the CSC-OFAM will be the one to provide for the said activity. Copy of Supplemental Bid Bulletin, proof of posting and email are attached and marked as **Annexes “I”, “J”, “K” and “L”** respectively, and are made as integral parts hereof;

**WHEREAS**, the OFAM-PMD likewise, conducted canvass of prices by sending RFQ No. 2023-092 NP-SVP to sixty-two (62) prospective suppliers/service providers. The proof of invitation is attached, marked as **Annex “M”** and made as an integral part hereof;

**WHEREAS**, within the set deadline of 29 May 2023 at 03:00 P.M., three (3) quotations were received by the BAC Secretariat, to wit;

1. M Catering & Fine Foods.;
2. Inton/Nuñez Ventures, Co.; and
3. Azafran Catering Services.

The quotations received are hereto attached, marked as **Annex “N1 to N3”**, and made as integral parts hereof;

**WHEREAS**, upon evaluation of bid/quotation, the CSC-BAC found that **Azafran Catering Services** registered under PhilGEPS Registration No. **289242**, offered the lowest calculated and responsive bid amounting to Ninety-Seven Thousand Two Hundred Eighty Pesos (PhP97,280.00). A copy of the Abstract of Quotation is hereto attached and marked as **Annex “O”** and made as an integral part hereof;

**WHEREAS**, under the procedure on NP-SVP of Annex “H” of the RIRR of Republic Act No. 9184 or the Government Procurement Reform Act reads: *“the BAC shall recommend to the HoPE the award of contract in favor of the supplier or contractor with the Single or Lowest Calculated and Responsive Quotation.”*;

**NOW, THEREFORE**, the Bids and Awards Committee, hereby **RESOLVES** to recommend to the Commission through Chairperson Karlo A. B. Nograles as the Head of the Procuring Entity for consideration and approval, the award of contract to the **Azafran Catering Services** as the Lowest Calculated and Responsive Bidder for the *Procurement of Meals for the conduct of Public Resource management course (Financial and Procurement) and Conduct of Orientation and Updates of Republic Act No. 9184* amounting to *Ninety-Seven Thousand Two Hundred Eighty Pesos (PhP97,280.00)* inclusive of all applicable taxes.


Quezon City, MMY 31 2023

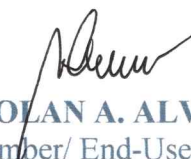
**CSC-CO BIDS AND AWARDS COMMITTEE (BAC)**


  
**ARIEL G. RONQUILLO**  
BAC Chairperson

  
**FERNANDO M. PORIO**  
BAC Vice-Chairperson

  
**ARIEL V. VILLANUEVA**  
BAC Member for Legal Aspects

  
**NOEL V. SALUMBIDES**  
BAC Member for Financial Aspects

  
**ROLAN A. ALVINO**  
Office Provisional Member/ End-User Representative (OFAM)

Attested by:  
  
**SAM V. MANGLICMOT**  
BAC Secretariat Head

(  ) Approved (  ) ~~Disapproved~~

  
**ATTY. KARLO A. B. NOGRALES**  
Chairperson  
Head of the Procuring Entity (HoPE)